

Sleaford and District Civic Trust
Revised Constitution January 1993

1. NAME: The name of the Society shall be "SLEAFORD AND DISTRICT CIVIC TRUST", hereinafter referred to as "The Trust".
2. AREA OF BENEFIT: The area of benefit shall comprise Sleaford and its environs.
3. OBJECTS: -
 - (a) To stimulate public interest in the area of benefit and to promote public participation in the work of the Civic Trust.
 - (b) To promote high standards of planning and architecture in the area of benefit.
 - (c) To secure the preservation, protection, development and improvement of features of historic or public interest in the area of benefit.

In furtherance of the said objects, but not otherwise, the Trust, through its executive committee, shall have the following powers: -

- (i) To promote research into subjects directly connected with the objects of the Trust and to publish the results of any such research.
- (ii) To act as a co-ordinating body and to co-operate with local and other statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Trust.
- (iii) To promote or assist in promoting activities of a charitable nature throughout the area of benefit.
- (iv) To publish papers, reports and other literature.
- (v) To make surveys and prepare maps and plans and to collect information in relation to any place, erection or building of beauty or historic interest within the area of benefit.
- (vi) To hold meetings, lectures and exhibitions.
- (vii) To educate public opinion and give advice and information.
- (viii) To raise funds and invite and receive contributions from any persons or person whatsoever by way of subscriptions, donations and otherwise.
- (ix) To take and accept any gifts of property whether subject to any special trusts or not.

- (x) To sell, let, mortgage, dispose of or turn to account all or any of the property or funds of the Trust.
- (xi) To borrow or raise money for the purposes of the Trust on such terms and on such security as the Executive Committee shall think fit, but so that the liability of individual members of the Trust shall in no case extend beyond the amount of their respective annual subscriptions.
- (xii) To do all such other things as are necessary for the attainment of the said objects.

4. MEMBERSHIP: Membership shall be open to all who are interested in actively furthering the purposes of the Trust. Junior members shall be those aged less than 18 years at the time their subscription is due. The subscription of a member joining the Trust in the three months preceding 1st January in any year shall be regarded as covering membership for the year commencing on 1st January following the date of joining the Trust.

5. SUBSCRIPTIONS: Subscriptions shall be determined at the Annual General Meeting.

6. MEETINGS: An Annual General Meeting shall be held in or about February to receive the Executive Committee's report and audited accounts and to elect Officers and Members of the Committee. Special General Meetings of the Trust shall be held by resolution of the Committee or on the written request of members representing not less than ten percent of the existing membership and whose subscriptions are fully paid up. Six members personally present shall constitute a quorum.

7. OFFICERS: The Officers of the Trust shall be elected at the Annual General Meeting and shall consist of: -

- Chairman
- Vice – Chairman
- Honorary Secretary
- Honorary Treasurer

Officers shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting.

A President and Vice-President may also be elected at a General Meeting of the Trust, for periods to be decided at such a meeting.

The Executive Committee shall have the power to fill casual vacancies occurring among the Officers of the Trust.

8. EXECUTIVE COMMITTEE: The Executive Committee shall be responsible for the management and administration of the Trust. The Executive Committee shall consist of the Officers, not more than twelve other members and such persons as the Executive Committee may see fit from time to time to co-opt. The Executive Committee shall meet not less than six times a year and a quorum shall, as near as may be, comprise one third of the members of the Executive Committee.
9. SUB-COMMITTEES: The Executive Committee may constitute such sub-committees from time to time as shall be considered necessary for such purposes as shall be thought fit.
10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS: The Executive Committee shall, out of the funds of the Trust, pay all proper expenses of administration and management of the Trust. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient, the remaining funds of the Trust shall be applied by the Executive Committee in furtherance of the objects of the Trust.
11. INVESTMENT: All monies at any time belonging to the Trust and not required for immediate application for its expenses shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority, approval or consent whether by the Charity Commissioners or the Secretary of State for Education as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.
12. TRUSTEES: Any freehold and leasehold property acquired by the Trust shall and if the Executive Committee so directs any other property belonging to the Trust may be invested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. A trustee need not be a member of the Trust but no person whose membership lapses by

virtue of paragraph 5 hereof shall thereafter be qualified to act as a Trustee unless and until re-appointed as such by the Executive Committee. The Honorary Secretary shall from time to time notify the Trustees in writing of any amendment hereto and the Trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Trust shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

13. AMENDMENTS: This Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Trust, provided that 28 days' notice of the proposed amendment has been given to all members, and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Trust at any time to cease to be a charity in law.
14. NOTICE: Any notice required to be given by these Rules shall be deemed to be given only if left at or sent by pre-paid post addressed to the address of that member last notified to the Secretary.
15. WINDING UP: The Trust may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Trust confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Trust is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the Meeting is given. In the event of the dissolution of the Trust the available funds of the Trust shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those hereinbefore declared as shall be chosen by the Executive Committee and approved by the Meeting of the Trust at which the decision to dissolve the Trust is confirmed. On dissolution the minute books and other records of the Trust shall be deposited with the Civic Trust.